

## NCURA Financial Research Administration Workshop

The VCU Controller's Office/Grants and Contracts Accounting will host the National Council of University Research Administrators (NCURA) Financial Research Administration Workshop May 15<sup>th</sup> – May 17<sup>th</sup>, 2017.

### Workshop Overview:

The Financial Research Administration Workshop is a two and one half-day professional development opportunity that focuses primarily on the financial aspects of research administration. This workshop provides an in-depth look at financial compliance issues through a combination of lecture, case studies, review of Federal audit reports, and a discussion of best practices. The workshop presents the financial issues of sponsored programs management using a 'cradle-to-grave', award lifecycle approach, and discusses the impact of the financial issues at each stage of award management.

### Schedule (Location – Larrick Student Center, MCV):

Day 1	5/15/2017	Registration: 8am – 9am Session: 9am – 4:30pm	Continental Breakfast and Lunch included
Day 2	5/16/2017	Registration: 8am – 9am Session: 9am – 4:30pm	Continental Breakfast and Lunch included
Day 3	5/17/2017	Registration: 8am – 9am Session: 9am – 12pm	Continental Breakfast included

### Enrollment Requirements:

The program is designed for research administrators with post-award responsibilities or those seeking to better understand post award functions. Attendees are encouraged to have at least one year of experience in sponsored projects administration.

### Learning Objectives (Participants will be able to):

- Apply the principles of the federal Uniform Guidance that govern Federally sponsored agreements to work at their home institutions, including costing at the pre-award and post-award stage;
- Recognize the interrelationship between federal regulations and the management of non-federal awards;
- Understand the basics of internal controls and risk assessment;
- Articulate the concepts of allocability, necessity, reasonableness, and allowability;
- Recognize the various roles and responsibilities of principal investigators, departmental research administrators and central office research administrators;
- Understand the key financial issues in award management, including budgeting, expenditures, cost sharing, cost transfers, documentation of personnel expense, cash management, financial reporting and closeout;
- Understand the mechanics of facilities and administrative cost recovery and service centers as they relate to sponsored agreements;
- Perform required subrecipient monitoring for federally sponsored awards;
- Take away “lessons learned” from Federal audits to help your institutions manage the high risk financial issues in award management;
- Be aware of advanced and emerging topics such as international issues, recent audits and changes in the regulatory environment;

### Cost / Refund Policy:

The cost of the workshop is \$550/attendee (meals inclusive). Although there are no refunds of the registration fee, substitutions may be coordinated within or between departments by the responsible administrators.

**VCU Registration Link:** [https://training.vcu.edu/course\\_detail.asp?ID=15842](https://training.vcu.edu/course_detail.asp?ID=15842)